

Veronafiere has prepared this Handbook to help ensure containment of the COVID-19 pandemic. It summarises Veronafiere's own dispositions and those defined by competent authorities.

**The aim is to identify virtuous behaviour that, communicated through clear indications and shared by everyone, will allow us to conduct the business, exchanges and meetings typical of trade fair events in conditions of minimum risk and maximum effectiveness.**

## CLEANING AND SANITIZATION

Cleaning and sanitizing activities will be carried out during set-up and dismantling stages, as well as on event days themselves, through a protocol envisaging 3 levels of cleaning and assistance, the daytime event and also at night.

These activities will involve the halls, common areas, entrance gates, conference centres, bathrooms and areas where food is served.

In conference areas and any other areas where microphones are used, they will be subject to a specific change and sanitization protocol. In any case, all speakers will have their own microphones for the entire duration of the event.

Disinfectant gel dispensers will be available in the show halls, common areas, entrance gates and reception areas.

## VENTILATION

Veronafiere show halls are equipped with all-air systems with control of all microclimatic values: air temperature, humidity and purity.

These systems have technological and environment distribution characteristics that help ensure the correct number of air changes in relation to the size of the rooms and the number and comfort of people present.

Maintenance is entrusted to primary companies in the sector that meet legal requirements for routine and special maintenance as well as epidemiological safety through the use of bactericidal, virucidal and fungicidal products.

In conjunction with the COVID-19 emergency, Veronafiere has undertaken additional action to safeguard its employees, visitors and customers by intensifying the frequency of the operations described together with the use of specific and approved products to combat COVID-19.

## SERVING FOOD

As regards serving food, Veronafiore will comply with the specific regulations issued by public and health authorities.

In addition, Veronafiore is organizing an “on demand” delivery system to stands to provide exhibitors with a quick, efficient, quality and “safe” service.

## FIRST AID POINTS

First Aid points will be identified on the ground plans for the event. They will be easy to reach and access and will be ready to intervene at the first appearance of any anomalous symptoms that may arise in the Exhibition Centre.

Specific action concerning COVID-19 will be integrated in addition to routine First Aid activities, such as:

- ✓ presence of medical and para-medical teams dedicated to health surveillance, and the implementation of first aid if suspect cases are found
  
- ✓ Specific health protocol for COVID-19 emergency management
  
- ✓ “Isolation room”

## HALLS AND STANDS

Measures will be introduced within the pavilions to encourage respect for social distancing as well as to provide constant monitoring of attendance.

All exhibitors are invited to facilitate sanitization of spaces by personally sanitizing the surfaces of their stands whenever necessary (on average at least once an hour during show time).

## ACCESS

In order to prevent gatherings/crowds, Veronafiere will adopt a site saturation coefficient calculated from overall capacity and the square meters of set up areas together with government indications concerning the social distancing to be adopted.

This will involve the following for the 2020 edition of the Show:

- ✓ the closure of the ticket offices (there will only be a service for disabled and accompanying persons, as well as a service point)
  
- ✓ when purchasing admission tickets online or validating invitation cards received from exhibiting companies, visitors operator must indicate the day / days for arrival and visiting the event.
  
- ✓ each invitation card may be registered only for one individual person: in order to implement COVID-19 containment measures, the health protocol also defines the need, in the event of an outbreak of infection, to trace and identify people, their origin and gender in unequivocal terms.

## ACCESS PROCEDURES

The entrance gates used for Wine2Wine Exhibition will be Re Teodorico; it will operate, through dedicated turnstiles, for in and out flows alike.

The entrance gates to the Exhibition Centre will be channelled and people will be counted.

At the entrance gates before entering the turnstiles, body temperatures will be detected: people with a temperature above 37.5 °C will not be allowed to enter the Exhibition Centre or attend the event.

The same procedure will also be applied to exhibitors, who will be able to use their access passes through any entrance.

### INDICATIONS FOR VISITORS

- Do not enter the Exhibition Centre if you have a body temperature above 37.5 °C, symptoms attributable to COVID-19 or if you are subject to restrictive provisions (for example: mandatory quarantine).
- Always uphold social distancing of at least one metre, both outside and inside the Halls.
- Always wear a face mask The mask must be worn correctly, covering both the mouth and nose.
- Wash your hands and/or disinfect them frequently using the sanitising gel provided in Halls and on stands.

### INDICATIONS FOR EXHIBITORS

- **Observe all the indications given above for visitors.**
- Hand sanitisation gel must be available for use by operators and visitors.
- Organise and manage space on your stand in a manner that facilitates smooth movement of visitors (one-way routes of suitable width, etc. ...).
- Any seating in the stands must ensure minimum social distancing of at least one metre between each seat.
- Frequent cleaning and disinfection of stands, equipment and premises must be ensured, paying special attention to areas where visitors circulate and surfaces which are touched most frequently (handrails, light switches, door handles, etc.).
- Ensure the exchange of air in any enclosed settings created inside the stands by installing openings or suitable ventilation systems.
- If food or drinks are served inside the stands, strictly follow the instructions issued by competent authorities.



- Do not serve buffet food unless appropriate prevention measures are implemented (for example: individual packaged products, service by staff, etc. ...).
- If you intend to serve food, organise spaces in a manner that avoids the formation of gatherings and implement suitable measures (signs on the ground, barriers, etc.) to ensure social distancing of at least one metre when queueing for access to the area or buffet.

### INFORMATION FOR FITTERS

- Do not enter the Exhibition Centre if you have a body temperature above 37.5 °C, symptoms attributable to COVID-19 or you are subject to restrictive provisions (for example: mandatory quarantine).
- Uphold social distancing of at least one meter, especially during set-up/dismantling operations.
- Organize personal work activity in a manner that ensures a distance of at least one metre between each individual.
- Always wear a face mask The mask must be worn correctly, covering both the mouth and nose.
- Wash your hands and/or disinfect them frequently using the sanitising gel that must be made available to everyone involved in set-up/dismantling work.
- Provide your staff with sanitizing gel and all necessary PPE.
- Carry out daily sanitation of vehicles and equipment. Using vehicles and equipment belonging to companies is FORBIDDEN.
- Keep the daily list of people present on site for at least 15 days.
- Any persons presenting symptoms compatible with COVID-19 must leave the Exhibition Centre; the matter must be reported immediately to Veronafiere.
- Identify the person in charge of COVID-19 issues and notify Veronafiere through the accreditation portal.

The measures indicated herein are also available in more detail in specific documents prepared by Veronafiere (DUVRI-Interference Risk Assessment, Technical Regulations, Exhibition Centre Regulations, etc.) published on the [www.veronafiere.it](http://www.veronafiere.it) website.



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wine2wine  
exhibition

22 – 24  
novembre  
VERONA 2020

For more information consult [Veronafiere Safebusiness Security Protocol](#)

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exhibition

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WINE2WINE EXHIBITION

WE ● PROVIDE A SAFE ENVIRONMENT



FULL COMPLIANCE  
WITH ALL SAFETY  
REGULATIONS



SMART  
SET-UPS WITH  
INNOVATIVE  
AND PROTECTED  
LAYOUTS



MANDATORY  
ON-LINE  
BOOKING



VISITS  
ORGANIZED AT  
MULTIPLE TIMES



SOCIAL  
DISTANCING  
ASSURED

